

Office of the President

2F Administration Building Visca, Baybay City, Leyte Email: information@vsu.edu.ph Website: www.vsu.edu.ph

8 September 2016

MEMORANDUM CIRCULAR No.: <u>57</u> Series of 2016

TO

All College Deans and Department Heads

RE

Priority Capability Development Needs of the VSU Faculty and Researchers

The Visayas State University, through the International Affairs Office, is developing partnership with the Chicago State University. Among the areas that this collaboration will address is capability development of our faculty members and researchers.

As basis for designing the collaborative activities, we wish to identify the priority capability development needs of the VSU faculty and researchers. In this regard, may we request the Department Heads to fill up the attached matrix and submit the duly accomplished form on or before 20 September 2016 as an e-mail attachment to the Office of the President (op@vsu.edu.ph). College Deans are requested to facilitate the compliance of this Memorandum by the Department Heads.

For your compliance.

EDGARDO E TU

Procident