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OFFICE OF THE PRESIDENT

May 13, 1994

MEMORANDUM NO. 50 Series of 1994

T 0: All Unit Heads and Employees

SUBJECT: Hiring of Emergency Workers

In view of the compulsory service breaks adopted by VISCA for all casual and contractual employees, Unit Heads, Project Managers and Study Leaders are enjoined to give priority to affected VISCA employees in hiring emergency workers.

The Personnel Office is directed to closely monitor compliance of this memorandum.

Please be guided accordingly.

SAMUEL S. GO President

cc: Personnel Office