



6 December 2021

**MEMORANDUM NO.** 707  
Series of 2021

**T O: All Concerned Faculty and Staff**


**R E: Task forces for the Online AACUP Accreditation (Level IV) of the Bachelor of Science in Food Technology (BSFT) in February 2022**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **chairperson, co-chairperson, and members** of the **Task Forces** for the Online Accreditation (Level IV) of the BS in Food Technology effective September 1, 2021 until March 31, 2022 or unless sooner revoked or terminated by higher authorities.

AREA/TASK FORCE MEMBERS	RESPONSIBILITIES
<b>A. Overall Coordination</b>  Dr. Lorina A. Galvez	1. Oversees the preparation and submission of the Narrative Profiles, Compliance Reports ( <i>based on the findings and recommendations of the accreditors during the previous visit</i> ), and other documents needed for the accreditation of the BS in Food Technology program;  2. Takes charge in the presentation of the BS in Food Technology program during the seminar.
<b>B. Area Incharge</b>	1. Take charge in the preparation of the Narrative Profile of the assigned area
<b>Area 1 – Research</b>  Chairperson: Dr. Lorina A. Galvez, Member: Member: Ms. Pearl Vistal Arjohn S. Baslan	2. Submit to ODQA (formerly QAC) e-copies of the Narrative Profiles and other needed documents during the designated deadlines.  3. Upload documents in the Google Site to be shared to the in-house evaluators and the AACUP accreditors
<b>Area 2 - Performance of Graduates</b>  Chairperson: Dr. Jocelyn G. Daclag Members: Engr. Julius B. Cerna Ms. Heide P. Paler	4. Inform the ODQA regarding your readiness to submit your documents for evaluation
<b>Area 3 – Community Service</b>  Chairperson: Prof. Inish Cris P. Mesias	5. Serve as local counterparts of the AACUP accreditors

Member: Mr. Harold M. Mazo Ms. Leilanie M. Valdevieso	6. Attend follow up meetings called by the ODQA or OP
<b>Area 4 - International Linkages and Consortia</b>  Chairperson: Dr. Ivy M. Emnace Member: Ms. Mardie B. Melgaso	
<b>Area 5 - Planning Process</b>  Chairperson: Dr. Lynette C. Cimafranca Member: Ms. Eileen B. Bandalan	

For your guidance.

  
**EDGARDO E. TULIN**  
 President