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Office of the President

17 July 2012

MEMORANDUM NO. 208

Series of 2012

T O: Ms. Clea, Anne E. Vallejera

R E: Designation as Coordinator, Research & Extension, Agricultural Science VSU-Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents and upon the recommendation of Prof. Felipe Q. Albeos, you are hereby designated Coordinator, Research & Extension, Agricultural Science, VSU – Villaba Campus effective immediately until May 31, 2013 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

cc:

Dr. Felipe Q. Albeos

VSU-Villaba Campus

OVPI

OVPAF

OVPPRG

JOSE L. BACUSIMO

OVPRE

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ODAHRD

ODF

COA

PRPEO

Accounting

Cash

Records

File