



VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

31 August 2007

MEMORANDUM NO. 155

Series of 2007

T O: Dr. Felipe Q. Albeos

**R E: Designation as Head, Department of Research and Extension
VSU – Villaba Campus**

By virtue of the authority vested in me by the VSU Board of Regents and upon recommendation of Dr. Conchita N. Astrologo-Ito, your designation as Head, Department of Research and Extension, VSU – Villaba Campus is hereby renewed effective September 1, 2007 until August 31, 2008 or unless sooner terminated or revoked by higher authorities.

As Head, you are entitled to the privileges and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


PACIENCIA P. MILAN

President

cc: Dr. Conchita Astrologo-Ito
VSU – Villaba Campus
OVPAA
OVPAF
OVPDEA
ODREx
OUS
ODCI
ODA
ODF
COA
HRMDO
Accounting
Cash
Records
File