

## Visayas State University

Visca, Baybay, Leyte 6521-A **Philippines** 

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Office of the President

26 January 2010

MEMORANDUM NO. 45 Series of 2010

Prof. Epifania G. Loreto

R E: Designation as Head, Civil Engineering Department

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Civil Engineering Department effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

**OVPAA** 

**OVPAF** 

**OVPPRG** 

**OVPRE** 

**OUS** 

Deans

Directors

ODF/Budget

ODA

CED

Cash

IASO

HRMDO

Accounting

COA

Records

FILE