



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

5 April 2002

MEMORANDUM CIRCULAR NO: 27
Series of 2002

T O: All LSU Faculty and Staff

R E: Four-Day Workweek

After a week of compliance to Malacañang Administrative Order 32, ordering all government employees to render a four-day workweek during the months of April and May 2002, this office received several complaints that the new work schedule (7-12, 1-6 M-Th) is too taxing that it would eventually result to inefficiency in the service. Moreover, many faculty and staff expressed preference for the normal work schedule. **Effective immediately, therefore, all LSU faculty and staff shall report to work following the normal work schedule of 8:00 – 12:00 , 1:00 - 5:00 Monday to Friday.**

This Memorandum supercedes Memorandum Circular No. 25 Series of 2002.

For your guidance and compliance.


PACIENCIA P. MILAN
President