

Office of the President

MEMORANDUM NO. 90

Series of 1994

August 23, 1994

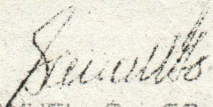
T O : All Office/Department Heads and Center Directors

R E : No Noonbreak-No Snackbreak During the CSC Anniversary Celebration on Sept. 13-19, 1994

Memorandum Circular No. 24, series of 1994 requires all agencies to implement a no noonbreak-no snackbreak operation in their respective offices during the September 13-19, 1994 Civil Service week celebration. Adopting a personnel shifting scheme to ensure uninterrupted public service and posting in strategic areas in the building the notice informing the public of this feature of the Civil Service week is required.

In this connection, all office/department heads and center directors are hereby directed to comply with the above-mentioned provision of CSC Circular No. 24, series of 1994. For proper monitoring of ViSCA's implementation of the CSC Memorandum Circular, office/department heads and center directors are required to submit to the Office of the Vice President for Administration on or before September 9, 1994 the list of staff members who are assigned to render service during noonbreaks from September 13-19, 1994.

Please be guided accordingly.

  
SAMUEL S. GO  
President