



LEYTE STATE UNIVERSITY

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Philippines

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Office of the President

7 October 2002

MEMORANDUM NO. 223

Series of 2002

T O: Mr. Venerando B. Jose *11/10/02*

R E: Designation as Officer-in-Charge of the Security Office

In view of the retirement of Prof. Sergio E. Abit, Sr. from the service, you are hereby designated Officer-in-Charge of the Security Office effective October 8, 2002 until October 31, 2002 or until such time that a new Head of the Security Office shall have been designated.

Please be guided accordingly.

P. Milan
PACIENCIA P. MILAN
President *jp*

cc: OVPAF — *F-10-0-02*
OUS — *10/11/02*
Personnel — *10/11/02*
Accounting — *Re: 10/11/02*
Cash — *10/11/02*
COA — *10/11/02*
Budget/FMO *je 10/14*
Records
File