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STATE UNIVERSITY

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MEMORANDUM NO. 934  
Series of 2024

TO: Mr. Marlon L. Managbanag

RE: Deployment to the Physical Plant Office and Procurement Office

FROM:   
DR. PROSE IVY G. YEPES  
University President

DATE: November 29, 2024

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS), you are hereby deployed to Physical Plant Office and Procurement Office as Driver II on contractual status **effective immediately**.

Kindly report to Engr. Marlon G. Burlas, Director, PPO and Ms. Jessamine C. Ecleo, Head, Procurement Office, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities as JO worker shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

cc: Engr. MGBurlas  
Ms. JCEcleo  
PPO/Procurement Office  
HRMO/RSPPRO  
Records  
File