



18 November 2016

**MEMORANDUM NO.** 306

Series of 2016

**T O:** Dr. Othello B. Capuno  
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Research Coordinators

- VP for Research and Extension
- VP for Instruction
- VP for Administration & Finance
- Director for Extension
- Director for Research
- Director, PhilRootcrops
- Director, NARC
- Director, NCRC-V
- Director, Eco-FARMI
- Head, ODF
- Head, Budget Office
- Head, Accounting Office
- Head, SPMO

**R E:** Institutional RDE Review

In preparation for the Strategic Planning and implementation of 2017 programs of the university, the RDE programs and directions also need to be in place. Hence, the Institutional RDE Review is scheduled starting at 1:00 pm of November 24 to November 25, 2016 at the PhilRootcrops Training Hall with the Vice President for Research, Directors and Deans to present.

  
**EDGARDO E. TULIN**

President