



2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

18 December 2017

MEMORANDUM NO. 405 Series of 2017

To:

Prof. Francicso G. Gabunada, Jr

Re:

Recall of Force Leave

Due to the exigency of your services, your application for force leave on Dec. 18-22, 2017 is hereby recalled.

You are directed to report to office on the said dates to do your duties and responsibilities. Please be guided accordingly.

EDGARDO E. TULIN

*President

cc: Ms. Teresita L. Quiñanola - Head, PRPEO