



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF THE  
PRESIDENT**




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**MEMORANDUM NO.** 935  
Series of 2024

**TO:** Mr. Eleno V. Geoman

**RE:** Deployment to the Physical Plant Office and Supply & Property Office

**FROM:**   
**DR. PROSE IVY G. YEPES**  
University President

**DATE:** November 29, 2024

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS), you are hereby deployed to Physical Plant Office and Supply and Property Office as Driver II on contractual status **effective immediately**.

Kindly report to Engr. Marlon G. Burlas, Director, PPO and Ms. Vivian V. Balbarino, Head, SPO, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities as JO worker shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

cc: Engr. MGBurlas  
Ms. VVBalbarino  
PPO/SPO  
HRMO/RSPPRO  
Records  
File