



Copy for: Records Div.

11 March 2021

**MEMORANDUM NO. 358**  
Series of 2021

**T O: Mr. Vicente A. Gilos**

**R E: Appointment as Internal Technical Evaluator of the documents for the Online AACCUP Accreditation of BS Statistics (Level 1), BS in Mechanical Engineering (Level 1), MS Language Teaching (PSV), and ABELS (PSV)**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby appointed as Internal Technical Evaluator of the documents of BS Statistics (Level 1), BS in Mechanical Engineering (Level 1), MS Language Teaching (PSV), and AB in English Literature Studies (PSV) in preparation for the AACCUP Online Accreditation of the programs on April 19-23, 2021. The internal evaluation of documents will be done on April 5-9, 2021.

As Internal Technical Evaluator you are expected to perform the following:

1. Check and evaluate the Program Performance Profiles (PPP), supporting documents and compliance reports of the BS Statistics (Level 1), BS in Mechanical Engineering (Level 1), MS Language Teaching (PSV), and ABELS (PSV) programs to see to it that these are relevant to the Areas being evaluated. Evaluation of documents will be done using the appropriate survey instruments.
2. Provide suggestions to improve the documents if needed.
3. Submit the evaluation results to ODQA on the designated deadline.

For your services, you will receive an honorarium of THREE THOUSAND PESOS (Php 3,000.00) upon submission of the evaluation results.

  
**EDGARDO E. TULIN**  
President