



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

19 September 2002

MEMORANDUM CIRCULAR NO. 61
Series of 2002

T O: All LSU Faculty and Staff

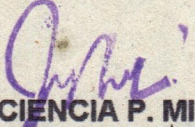
R E: Alay Lakad 2002

Please be informed that once again we will be having the Alay Lakad with the theme "Hakbang Mamamayan Kinabukasan ng Kabataan" on Sunday, September 29, 2002. The walk will start at 4:00 A.M. at Baybay I (North).

In this connection, all LSU faculty and staff are requested to participate. Vehicles will be stationed at the Guard Post starting at 3:30 A.M. Those who have their own vehicles are encouraged to accommodate others for their transport to Baybay.

Department/Office/Unit Heads, Deans and Directors are requested to disseminate this information in order to encourage enough participation from the LSU family. Raffle tickets will be distributed per department/office/unit/center. Each staff is requested to get at least 1 stub worth Fifty Pesos (P50.00). It is further requested that Office/Department Heads will facilitate collection of ticket sales from their staff and remit/turn-over the same to the Office of the Vice President for Administration and Finance on or before Thursday, September 26, 2002. This is to give enough time to submit it to the Committee on Alay Lakad 2002 in Baybay before the raffle draw date.

Since the Alay Lakad is for a noble cause, the cooperation of all LSU faculty and staff is requested.


PACIENCIA P. MILAN
President *9/19/02*