



13 February 2017

MEMORANDUM NO. 145
Series of 2017

T O: Prof. Teresita C. Jocson

**R E: Designation as Head, Academic Affairs and Coordinator, Graduate Studies,
VSU Tolosa Campus**

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean of VSU-Tolosa Campus, you are hereby designated Head, Academic Affairs, VSU Tolosa Campus effective February 13, 2017 until December 31, 2017 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Tolosa Campus
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Directors
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