



23 February 2017

**MEMORANDUM NO. 163**  
Series of 2017

**T O: Ms. Roberta S. Miraflor**  
**Mr. Toni Marc L. Dargantes**

**R E: Reassignment**

In view of the urgent need of the Vice President for Administration and Finance for additional staff to assist him in the day to day administrative functions of the office and manage the programming of financial transactions of the offices under him, you are hereby transferred to OVPAF effective March 1, 2017.

It is understood that Ms. Miraflor will take charge of the DBM related OSBP and URS encoding including consolidation of FAR.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President

cc: Dr. R. A. Patindol, OVPAF  
Ms. L. C. Ampac, ODF  
ODAHRD/PRPEO  
Records  
File