



27 July 2020

**MEMORANDUM NO. 358**  
Series of 2020

**T O:**     **Dr. Othello B. Capuno**                     - **Chairperson**  
             **Dr. Victor B. Asio**                         - **Co-Chairperson**  
             **Dr. Dennis P. Peque**                       - **Member**  
             **Dr. Moises Neil V. Serioño**               - **Member**  
             **Dr. Beatriz S. Belonias**                   - **Member**  
             **Dr. Santiago T. Peña, Jr.**                  - **Member**  
             **Dr. Erlinda A. Vasquez**                  - **Member**  
             **Dr. Editha G. Cagasan**                  - **Member**  
             **Ms. Maria Louella C. Tambis**         - **Secretary**

**R E:**     **VSU Publications Evaluation and Incentive Committee**


With Dr. Othello B. Capuno as Chairperson, and Dr. Victor B. Asio as Co-Chairperson and the rest as Members, you are hereby designated to constitute the Publications Evaluation and Incentive Committee effective immediately until December 31, 2020 with the following functions:

1. To formulate applicable policies and guidelines on faculty publications (except Instructional Materials) to ensure legitimacy and to uphold ethical standards.
2. To evaluate publications of the faculty, including sabbatical outputs and those submitted for NBC 461 credit.
3. To update and recommend policies and guidelines for the University Publication Incentive System.
4. To monitor the implementation of the publication incentive system in the university.
5. To evaluate the applications for publication incentive award as per approved VSU Publication Incentive System.

For this assignment you shall be given appropriate workload by your mother unit/agency.

This supersedes OP Memorandum No. 56, s. 2020

Please be guided accordingly.

  
**EDGARDO E. TULINA**  
President

cc:    Dr. R. S. Gravoso                     Dr. H. Y. Goltiano                     OVPREI                     OVPSAS                     OVPPRGAS                     File  
         Dr. R. A. Patindol                     Dr. J. D. Tan                     OVPAF                     OVPAF                     **Records**