

Visayas State University

Visca, Baybay City, Leyte 6521-A **Philippines**

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Office of the President

21 March 2013

MEMORANDUM NO. 44 Series of 2013

T Dr. Roberto C. Guarte 0:

Designation as Officer-In-Charge, Visayas State University R E:

In view of my travel to Manila, you are hereby designated Officer-In-Charge of the Visayas State University on March 22, 2013 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO

President

cc:

OVPI

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors Accounting

Cash

COA

ODAHRD/PRPEO

FMO/Budget

Records

File