

Visayas State University

Visca, Baybay City, Leyte 6521-A
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: <u>www.vsu.edu.ph</u>

Office of the President

8 July 2013

MEMORANDUM CIRCULAR NO. 31 Series of 2013

T O: Center Directors/Deans/Department Heads/Faculty and Staff

R E: SUC Leveling by CHED

One of the proposed criteria in the leveling of the State Colleges and Universities in the Philippines is the research capability and outputs of the faculty and staff from 2009 to 2013.

We urgently need individual inputs from you to complete our data on research area based on the instrument given by the CHED. This includes published articles, paper presented and other information relevant to research. Please accomplish the attached form and submit to the University Accreditation Center on or before July 19, 2013.

We hope for your immediate response on this matter.

JOSE L. BACUSMO

President

cc: UAC

Name of Faculty/ Author	Title	Where Published	Interna- tional refereed journal (please check)	National refereed journal (please check)	Each research output cited by other researchers in refereed international or national*	Each research paper cited by book authors; of national / international readership*

^{*} Please check if the publication is cited by other researcher in refereed journal.

List of Research Paper Presented from 2009-2013

Name of Faculty/ Author	Title of paper presented		national fora/conference (Please check)
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