VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte OFFICE OF THE PRESIDENT

May 10, 1996

MEMORANDUM NO. 57 Series of 1996

> T Dr. Vicente A. Quiton 0: Dr. Justiniano L. Seroy

Guidelines in the Review of Undergraduate Instruction R E:

Please consider the following points in the review of undergraduate instruction:

Undergraduate instruction in ViSCA shall focus on sustainable 1. agriculture as an art, science and a business. 2.

The BSA curriculum shall remain the center-piece of ViSCA's

curricular program.

Horticulture, Agronomy & Soils and Animal Science Departments 3. shall compose the arrowhead of ViSCA's instructional units. Curricular offering shall pay attention to quantity and 4.

quality of graduates for cost effectiveness.

With items 1-4 as guideposts coupled with ViSCA's mission, goals and objectives, the following areas should be looked into:

Viability of course offerings considering cost per student as 1. a major factor.

2. Staff availability; strength and weaknesses

Availability and viability of projects for hands-on training Availability and quality of classroom and laboratory facilities 4.

Effectiveness of student services

- a. Library
- b. Housing
- Recreational facilities
- d. Extra-curricular activities
- Guidance and counselling service e.
- Student recruitment, retention and placement

For the guidance of the Review Committee.

AMUEL S. GO President