



Visayas State University

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Office of the President

6 January 2015

MEMORANDUM NO. 2

Series of 2015

T O: All Concerned

**R E: Working Committees for the Focus Group Discussion (FGD) of the
CSC Core Members for the Visayas Council of HRMPs**

The Civil Service Commission Regional Office No. 8 has identified the university as its venue for the Focus Group Discussion of the core members of the Visayas Council of HRMPs on January 14-16, 2015. To ensure the success of said FGD, the following working committees are hereby created:

1. Over-all Coordination

Dr. Lourdes B. Cano	- Chairperson
Ms. Teresita L. Quinanola	- Member
Ms. Asteria A. Sevilla	- Member

2. Program & Certificates

Ms. Connel D. Antipaso	- Chairperson
Ms. Maria Fe Gayanilo	- Member

3. Venue, Sounds & Multimedia

Ms. Asteria A. Sevilla	- Chairperson
Mr. Alex Bagarinao	- Member
Mr. Claudio Ababat	- Member
Mr. Anthony Astorga	- Member

4. Documentation

Mr. Jesus Freddy Baldos	- Chairperson
Ms. Sheila Lemos	- Member

5. Secretariat/Facilitation

Ms. Miriam dela Torre	- Chairperson
Ms. Felicisima Israel	- Member
Ms. Aurora Carpio	- Member

6. Food/Snacks

Ms. Honey Sofia Colis	- Chairperson
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Guest house personnel - Members

7. Proceedings Preparation

Ms. Epifania Tudtud - Chairperson
Ms. Ma. Fe Gayanilo - Member

8. Invitation & coordination with Resource Persons

Dr. Lourdes B. Cano - Chairperson
Ms. Ma. Fe L. Gayanilo - Member
Ms. Felicisima Israel - Member

9. Accommodation

Ms. Alicia Flores - Chairperson
Ms. Lourdes Managbanag - Member
All Apartelle staff - Members

10. Transportation

Mr. Remigio Sanico - Chairperson
Ms. Ma. Fe Gayanilo - Member
Ms. Marissa Gulfan - Member

11. Fellowship Night

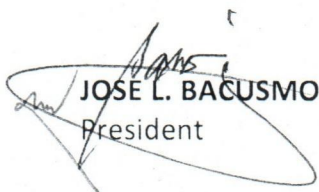
Ms. Asteria Sevilla - Chairperson
Ms. Honey Sofia Colis - Vice Chairperson
Ms. Alicia Flores - Member
Ms. Aurora Carpio - Member
Ms. Ma. Fe Gayanilo - Member

12. Registration & tokens to participants

Ms. Lourdes Managbanag - Chairperson
Ms. Marissa Gulfan - Member
Ms. Felicisima Israel - Member

Dr. Cano is requested to convene all Chairpersons of the different committees as soon as possible.

Please be guided accordingly.


JOSE L. BACUSMO
President