



# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A  
Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: [opvisca@mozcom.com](mailto:opvisca@mozcom.com); website: [www.lsu-visca.edu.ph](http://www.lsu-visca.edu.ph)

*Office of the President*

21 January 2008

**MEMORANDUM NO. 24**

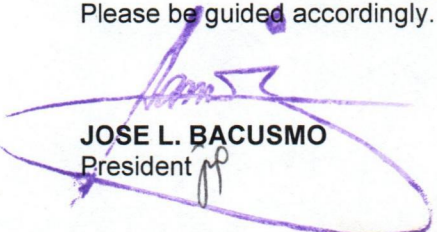
Series of 2008

**T O:** Prof. Manolo B. Loreto, Jr. - Dean of Students  
Ms. Roberta C. Lemos - Head, Accounting Division  
Ms. Myrna I. Pancito - Administrative Officer I, Cash Div.  
Ms. Velma P. Bontuyan - Administrative Officer V, IASO  
Dr. Nelen P. Lambert - Principal, VLHS  
Ms. Chona A. Brit - Guidance Counselor I, USSO  
Mr. Renato A. Maala - School Credit Evaluator, Registrar's Office

**R E: VISCASELF Board of Management**

By virtue of the authority vested in me by the VSU Board of Regents and as provided in Chapter 65, Section 377-a pp. 61 of the ViSCA/VSU Code, you are hereby designated to constitute the ViSCASELF Board of Management with Prof. Manolo B. Loreto, Jr. as Chairperson effective immediately. You are also to elect among yourselves the officers and Board of Assessors of the ViSCASELF.

Please be guided accordingly.

  
**JOSE L. BACUSMO**  
President

cc: OVPAA  
OUS  
USSO  
Cash  
Accounting  
Registrar  
Records  
File