



15 March 2019

MEMORANDUM NO. 150

Series of 2019

T O: Dr. Milagros C. Bales

R E: Designation as ISO Quality Assurance Director (QAD)

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated ISO Quality Assurance Director (QAD) in addition to your duties and responsibilities as Director of the Quality Assurance Center. As such, you are to exercise the following functions:

1. Ensure that processes needed for the ISO Quality Management System (QMS) are established, implemented and maintained.
2. Ensure that the QMS conforms to the requirements of the ISO 9001:2015 Standards.
3. Report to VSU Management Committee on the performance of the QMS and any need for improvement.
4. Ensure the promotion of customer focus throughout the organization.
5. Ensure that the integrity of the QMS is maintained when changes to the QMS are planned and implemented.

Please be guided accordingly.


EDGARDO E. TULIN
President