VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte December 8, 1986 T O: Dr. Vicente A, Quiton R E: Designation as Officer-inCharge of ViSCA

OFFICE OF THE PRESIDENT

MEMORANDUM NO. 128 A Series of 1986

> In cennection with my official travel to Manila to attend the National Conference on Basic Sciences, FIDA Meeting and Board of Trustees Meeting, you are hereby designated Officer-in-Charge of Visayas State College of Agriculture effective tomorrow, December 9-12, 1986 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Graduate Studies.

ce: Dept./Center/Office Heads