



24 February 2022

MEMORANDUM NO. 156
Series of 2022

T O: All Chairpersons, Co-chairpersons and Members of the Task forces of programs to be Subjected to Level IV Phase 2 Accreditation on April 20-22, 2022

R E: Deadlines of Document Submission and Schedules of Internal Review and Dry Run Presentation

As confirmed by AACCUP, the following programs in VSU - Baybay City Campus will be subjected to Level IV Phase 2 accreditation on April 20-22, 2022:

1. BS in Agricultural and Biosystems Engineering (BSABE)
2. BS in Computer Science (BSCS)
3. BS in Development Communication (BSDC)
4. BS in Food Technology (BSFT)
5. BS in Biology (BSBio)
6. BS in Forestry (BSF)
7. Doctor of Veterinary Medicine (DVM)

To ensure that our documents will be ready during the actual survey visit by the AACCUP accreditors, we are setting the following deadlines/schedule of activities for your guide:

- **April 4, 2022** - Followup meeting with the VSU Presidents and the program taskforces
- **April 5, 2022** - Deadline of documents submission/uploading in the program's shared drive/ google site (*link to the google drive/site should be shared to ODQA, OP and the assigned internal evaluators*)
- **April 6-8, 2022** - Internal review of compliance reports, Narrative Profiles and supporting documents (*by the department heads and deans of the concerned programs, and the internal evaluators*)
- **April 11-12, 2022** - Dry run presentation of the narrative profiles (*specific schedules to be prepared by ODQA in coordination with the program heads*)
- **April 20-22, 2022** - Actual survey visit/evaluation by AACCUP accreditors.

Please be guided accordingly.


EDGARDO E. TULIN
President