



# LEYTE STATE UNIVERSITY

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*Office of the President*

9 February 2004

**MEMORANDUM NO. 50**

Series of 2004

- T O:** Dr. Jose M. Alkuino, Jr. - *cd 2/16/04*  
Dr. Nerelito P. Pascual - *John*  
Dr. Lourdes B. Cano - *cd 2/16/04*  
Ms. Norma V. Cala - *cd 2/16/04*  
Ms. Erlinda S. Esguerra - *ps 2/16/04*
- R E:** Ad Hoc Committee to Review & Revise Policies and Guidelines Under STF

With Dr. Jose M. Alkuino, Jr. as Chairperson and Ms. Norma V. Cala as Secretary, please constitute yourselves into an ad hoc committee to review the existing policies and guidelines under STF and to come up with a proposed revision to improve income generation capability of the university.

Please submit your output on or before February 27, 2004.

Please be guided accordingly.

*isa*  
**PACIENCIA P. MILAN**  
President *pf*