VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte

Office of the President

February 4, 1999

Memorandum No. 9
Series of 1999

T O: Mrs. Linda N. Mariscal — TW Registrar

SUBJECT: Report of Grades with a copy of the Mission, Goals and Objectives of the College

You are hereby directed to please continue inserting a copy of the Mission, Goals and Objectives of the College in the Report of Grades being sent to parents/guardians of students studying in ViSCA at the end of every semester. If you have not done so, please make it a point to insert a copy so that ViSCA's clientele, like parents/guardians of students, will be aware of the College's mission, goals and objectives.

Please be guided accordingly.

SAMUEL S. GO
President ou 2-4-49

cc: OVPAA a 2/9/99
ODI
File