

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

11 March 2019

MEMORANDUM NO. 135 Series of 2019

T O: Dr. Policarpo N. Duavis

R E: Designation as Head, Academic Affairs, VSU Tolosa Campus

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean of VSU-Tolosa Campus, you are hereby designated as Head, Academic Affairs, VSU Tolosa Campus effective immediately until December 31, 2019 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

VSU-Tolosa Campus OVPI

cc:

OVPAF

OVPPRGEA

OVPRE

ous

Deans

Directors

ODF/Budget ODAHRD/PRPEO

IASO

Accounting

COA

Cash

Registrar

Records

File

Vision: A globally competitive university of science, technology, and environmental conservation.

Mission: Development of highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.