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Office of the President

6 August 2007

MEMORANDUM NO. 138

Series of 2007

**T O: Prof. Lolito Bestil
Mr. Napoleon Dean
Mr. Andres Amihan**

R E: Written Explanation

This is in connection with your alleged borrowing of bags of cement owned by PCC. Please be reminded of the basic rule that no government property should be used other than for the intended purpose. Borrowing government property definitely is a violation of such rule.

You are therefore required to submit a written explanation why you borrowed for personal use those cement owned by PCC and indicate who approved such transaction. You are given five (5) days from receipt hereof to comply indicating the time when you can return those supplies.

For immediate compliance.

PACIENCIA P. MILAN

President 

cc: Dr. Serena Sanchez