

## Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

27 December 2016

MEMORANDUM NO. <u>340</u> Series of 2016

T O: Mr. Artemio T. Nayre

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on December 28, 2016. Your services are needed, in view of an official trip to Tacloban City.

For compliance.

# President

cc:

**PRPEO** 

Records

File