

OFFICE OF THE PRESIDE

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph



Management System ISO 9001:2015

Www.tuv.com

3 July 2020

MEMORANDUM NO. 239 Series of 2020

T 0: Ms. Anecita Lumacad

R E: Deployment to the Alumni and Community Relations Office

As part of the continuing management innovations of the university, you are hereby relieved of your present assignment effective July 6, 2020 and will be deployed to the Alumni and Community Relations Office (ACRO).

Kindly report to Prof. Elsie E. Salamat, Head of Alumni and Community Relations Office (ACRO) for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Office of the Director for Human Resource Management is hereby directed to oversee the redeployment.

For compliance.

EDGARDO E. TULIN

cc:

Dr. R. A. Patindol Dr. L. B. Cano Prof. E. E. Salamat Dr. S. B. Lina ODHRM/PRPEO Records

.20-239