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Office of the President

4 February 2016

MEMORANDUM NO. 39
Series of 2016

T O: Chairpersons/Co-Chairpersons/Vice Presidents/Concerned Faculty and Staff

R E: Final Dry Run for Level IV Phase 2 AACCUP Accreditation

As agreed during our meeting on February 4, 2016, there will be a final dry run for the PowerPoint presentation of the Narrative Profiles on **February 23, 2016, 9:00 a.m., CCE 2nd Floor**. Key officials, self-evaluators as well as concerned faculty and staff have been invited to provide suggestions for improving the presentations.

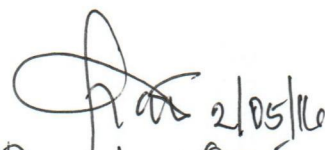
All presenters and persons-in-charge are required to make their presentations in this whole day activity. The detailed program will be distributed later.

Snacks and lunch will be served.

Your usual cooperation is appreciated.


EDGARDO E. TULIN

 President


Received QAC - Pamela Orano
2/05/16