



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

19 July 2002

MEMORANDUM CIRCULAR NO. 49
Series of 2002

T O: All Concerned

R E: Working Committees During the Team Building Workshop Among the Faculty and Staff of Alang-alang, Villaba & Isabel Campuses

In order to ensure the success of the team building workshop among the faculty and staff of Villaba, Alang-alang and Isabel campuses on August 29 – 31, 2002 the following working committees are hereby created:

1. Over-all Coordination

Dr. Manuel Palomar	- Chairperson
Dr. Oscar Posas	- Vice-Chairperson
Dr. Jose Alkuino, Jr.	- Member
Ms. Lourdes Cano	- Member

2. Registration

Ms. Teresita Quiñanola	- Chairperson
Ms. Ma. Fe Limsiaco	- Member

3. Facilitation

Ms. Lourdes Cano	- Chairperson
Ms. Roberta Lemos	- Member
Ms. Corazon Nuevo	- Member
Ms. Letecia Ancheta	- Member

4. Secretariat and Proceeding Preparation

Ms. Bernardita Bibera	- Chairperson
Mr. Onofre Betonio, Jr.	- Member

5. Program and Certificates

Ms. Bibiana Balbarino	- Chairperson
Ms. Elvira Gorre	- Member

6. Venue/Training Hall (Paraphernalia, Preparation & Restoration, Monoblocks and Table In-Charge)

Ms. Clara Mercado	- Chairperson
Mr. Nathaniel Rosolada	- Member
Mr. Felix Abanera	- Member
Mr. Virgilio Flandez	- Member
Mr. Filadelfo Llano	- Member

7. Transportation

Engr. Celso Gumaod	- Chairperson
Ms. Perseveranda Patolilic	- Member
Mr. Florencio Macariola	- Member

8. Snacks/Food During Fellowship

Dr. Nelen Lambert	- Chairperson
Ms. Vilma Olleras	- Member
All Guest House Staff	- Members

9. Fellowship Committee

Ms. Norma Cala	- Chairperson
Ms. Corazon Nuevo	- Member
Mr. Virgilio Flandez	- Member

10. Finance Committee

Dr. Jose Alkuino, Jr.	- Chairperson
Ms. Norma Cala	- Member
Ms. Roberta Lemos	- Member
Ms. Corazon Nuevo	- Member

11. Steering Committee

Dr. Paciencia Milan	- Chairperson
Dr. Manuel Palomar	- Member
Dr. Jose Alkuino, Jr.	- Member
Dr. Oscar Posas	- Member
Prof. Jesusito Lim	- Member

Dr. Manuel Palomar, the over-all coordinator is requested to convene the committee chairpersons and members the soonest possible time in order to ensure attainment of the objectives of this activity.


PACIENCIA P. MILAN
 President