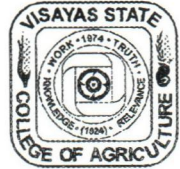


VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



9 August 2000

MEMORANDUM NO. 148


Series of 2000

T O: Dr. Wolfreda T. Alesna
Dr. Lina T. Villacarlos
Dr. Zenaida C. Dumaguing
Prof. Julieta A. Gapuz
Engr. Sean O. Villagonzalo

R E: Reconstitution of the Instructional Media Development
Center Committee (IMDCC)

With Dr. Wolfreda T. Alesna as Chairperson, you are hereby designated as members of the committee that will operationalize the Instructional Media Development Center (IMDC). It shall be the responsibility of the committee to provide/revise guidelines, on the operation of the IMDC, use of its facilities and the teaching materials that will be accepted for reproduction. The committee shall encourage ViSCA staff to prepare teaching materials relevant to their fields of specialization and to use the center for instruction activities. The committee, with the help of the College Instructional Materials Review Committee (CIMRC), shall evaluate instructional materials prepared and submitted for reproduction.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: OVPAA
ODI
Dept. Heads
Records
File