



27 April 2023

MEMORANDUM CIRCULAR NO. 70
Series of 2023

T O: All Concerned

**R E: Working Committees for the International Training Program (ITP) Workshop I
on May 2-12, 2023**

The International Training Program (ITP) Workshop I will be hosted by VSU in collaboration with UHasselt on May 2-12, 2023. To ensure smooth implementation of the activity, Working Committees are hereby created. Attached, please find the Working Committees.

Your usual cooperation is hereby anticipated.

A blue ink signature of Edgardo E. Tulin, written in a cursive style.

EDGARDO E. TULIN
President

WORKING COMMITTEES FOR THE INTERNATIONAL TRAINING PROGRAM WORKSHOP I

A. Accommodation			<ul style="list-style-type: none"> Coordinates with the In-Charge of VSU Apartelle, Cottages, Seafront Suites, Balay Alumni and ATI Dorm and Director's Cottage, for accommodation of guests, regents and participants Arranges room accommodations of guests, resource persons and participants
	Chair:	Dr. Nancy Dumaguing	
	Members:	Apartelle Staff	
		Ms. Monna Bengalan	
		Mr. Paulo Batidor	
B. Food			<ul style="list-style-type: none"> Coordinates with the organizers for food menu and number of persons to be served Monitors and ensures quantity and quality food service
	Chair:	Ms. Josefina Larrosa	
	Members:	Ms. Arrah Mae Godoy	
		VSU Pavilion Staff	
		Dr. Ana Marquiza Quilicot	
		Ms. Monna Bengalan	
		Ms. May Ann Palen	
		Mr. Paulo Batidor	
C. Transportation			<ul style="list-style-type: none"> Organizes transportation requirements of guests and invited resource persons Ensures transport service availability on time as scheduled Ensures the reliable condition of the transportation vehicles
	Chair:	Engr. Marlon Burlas	
	Members:	Mr. Vincent Paul Asilom	
		GSD Drivers	
		Dr. Norberto Milla, Jr.	
		Mr. Mark Gee Maranguit	
		Ms. Monna E. Bengalan	
D. Token, Plaque, Certificates, and Workshop Kit			<ul style="list-style-type: none"> Prepares the participants' certificate of participation, certificate of appearance, ID's Prepares token for the resource persons Coordinates with the suppliers for the workshop kit Prepares the workshop kits
	Chair:	Dr. Allen Glennie Lambert	
	Co-chair:	Ms. May Ann Palen	
	Members:	Ms. Elmira Bañoc	
		Ms. Molley Venice Nuñez	
		Ms. Monna Bengalan	
E. Program of Activities			<ul style="list-style-type: none"> Arrange the schedules of activities. Coordinates with the other committees for the smooth implementation of the activity Oversees the implementation of all the activities
	Chair	Mr. Paulo Batidor	
	Members:	Dr. Norberto Milla, Jr.	
		Ms. May Ann Palen	
F. Secretariat			<ul style="list-style-type: none"> Provides assistance to participants in relation to the activity Prepares attendance sheets Facilitates checking of attendance Distributes training kits to participants
	Chair:	Dr. Allen Glennie Lambert	
	Co-chair:	Ms. May Ann Palen	
	Members:	Ms. Monna Bengalan	
		Ms. Donna Cuyno	
		Ms. Molley Venice Nuñez	
G. Health and Safety			<ul style="list-style-type: none"> Provides security. Provides health assistance during the activity.
	Chair:	Dr. Elwin Jay Yu	
	Members:	Dr. Julius Abela	
		Mr. Edilberto Gonzaga Jr.	
H. Venue Preparation and Restoration			<ul style="list-style-type: none"> Prepares the venue for the activity sessions Coordinates with the program committee on the arrangement of tables and chairs Decorates the stage
	Chair:	Dr. Ma. Juliet Ceniza	
	Members:	Mr. Roden Troyo	
		Ms. Elmira Bañoc	

		RDE Hall Staff	<ul style="list-style-type: none"> Restores the hall after the completion of the activity
		Mr. Edilberto Gonzaga Jr.	
		Mr. Mark Gee Maranguit	
I.	Lights, Sounds, and LED Wall Control		<ul style="list-style-type: none"> Provides quality and uninterrupted lights and sound system support for the venue Control and operates the LED Wall in the RDE Hall
	Chair:	Engr. Marlon Burlas	
	Members:	Dr. Ulderico Alviola	
		Mr. Jed Asaph Cortes	
		Electrical Services Staff	
		UIMC Staff	
J.	Internet Connectivity		<ul style="list-style-type: none"> Provides quality and uninterrupted internet connection for the duration of the activity
	Chair	Engr. Sean Villagonzalo	
	Members:	Mr. Norman Villas	
		Ms. Molley Venice Nuñez	
K.	Multi-media Services and Campus Tour		<ul style="list-style-type: none"> Provides quality and uninterrupted multimedia support for the activity Coordinates with the different offices to be visited during the campus tour Provides tour guide for the campus tour
	Chair	Mr. Jed Asaph Cortes	
	Members:	Kim Kenneth Roca	
		Media Team	
M.	University Exhibit		<ul style="list-style-type: none"> Coordinates with directors of different research centers for the exhibit
	Chair:	Dr. Ana Marquiza Quilicot	
	Members:	Dr. Allen Glennie Lambert	
		OVPREI Personnel	
		Dr. Norberto Milla, Jr.	

INTERNATIONAL TRAINING PROGRAM (ITP) WORKSHOP I		
Co-CiPhil: Co-creating Environmental Citizen Science Capacity in the Philippines		
VSU RDE Hall May 2-12, 2023		
Day 0: April 30, 2023 (Sunday) & May 1, 2023 (Monday)		
Arrival of Participants and Resource Speakers		
Registration		
WEEK 1: INCLUSIVE AND PARTICIPATORY RESEARCH METHODS FOR CITIZEN SCIENCE		
Day 1: May 2, 2023 (Tuesday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants, Distribution of Workshop Kits, and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 08:30	Philippine National Anthem	AVP
08:30 - 08:45	Welcome Message	Dr. Edgardo E. Tulin VSU President
08:45 - 09:00	Introduction of Participants	Dr. Ma. Theresa P. Loreto CAS Dean
09:00 - 09:15	Introduction of Resource Speakers	Dr. Beatriz S. Belonias VP Academic Affairs
09:15 - 09:30	Workshop Overview, Objectives, and Rules	Dr. Norberto E. Milla Jr. ITP Co-Promoter
09:30 - 10:00	Coffee Break	
10:00 - 12:00	Session 1a: The Theory Around Inclusive Research - Starting to Build our Own Community: What is Citizen Science and for Whom Is It For?	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
12:00 - 13:00	Lunch	
13:00 - 15:00	Session 1b: European and Indigenous Perspectives to Citizen Science	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
15:00 - 15:30	Coffee Break	
15:30 - 17:00	Session 1c: Be a Citizen Scientist and Participate in Real Research Projects	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
17:00 - 18:00	Session Break at Apartelle (Preparation for Dinner/Special Meetings)	
18:00 - 19:00	Dinner at Guest House	
Day 2: May 3, 2023 (Wednesday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 08:40	Recapitulation	Participant
08:40 - 12:00	Session 2a: Deontological Frameworks - Ethical Questions and Challenges in Citizen Science (Coffee Break at 09:45 - 10:00)	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
12:00 - 13:00	Lunch	
13:00 - 15:00	Session 2b: Strategies for Promoting Diversity and Equity in Citizen Science	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
15:00 - 15:30	Coffee Break	
15:30 - 17:00	Session 2c: What is my positionality?	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt

17:00 - 18:00	Session Break at Apartelle (Preparation for Dinner/Special Meetings)	
18:00 - 19:00	Dinner at Guest House	
Day 3: May 4, 2023 (Thursday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 08:40	Recapitulation	Participant
08:40 - 12:00	Session 3a: Design Thinking - Principles and methods (Coffee Break at 09:45 - 10:00)	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
12:00 - 13:00	Lunch	
13:00 - 15:00	Session 3b: (Guest Speaker) Developing Grounded Imaginaries: Communities in Action in the Himalayan Region	VPJ Sambhavi - Margshala Foundation NGO - India
15:00 - 15:30	Coffee Break	
15:30 - 17:00	Session 3c: Finding Solutions Together: A Citizen Science Role-Playing Experience	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
17:00 - 18:00	Session Break at Apartelle (Preparation for Dinner/Special Meetings)	
18:00 - 19:00	Dinner at Guest House	
Day 4: May 5, 2023 (Friday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 08:40	Recapitulation	Participant
08:40 - 12:00	Session 4a: Outcome Harvesting: Principles and Methods (Coffee Break at 09:45 - 10:00)	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
12:00 - 13:00	Lunch	
13:00 - 15:00	Session 4b: (Guest Speaker) Participative Methodologies and Professionals Attitudes	Prof. Elke Emmers U-RISE, UHasselt
15:00 - 15:30	Coffee Break	
15:30 - 17:00	Session 4c: The Power of Stories - Using Narratives for Effective Evaluation and Learning in Outcome Harvesting	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
17:00 - 18:00	Session Break at Apartelle (Preparation for Solidarity Night)	
18:00 - 22:00	Solidarity Night	
Day 5: May 6, 2023 (Saturday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 08:40	Recapitulation	Participant
08:40 - 12:00	Session 5a: Research Atelier - Understanding the Needs of the Participants and Proposing Solutions (Coffee Break at 09:45 - 10:00)	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
12:00 - 13:00	Lunch	
13:00 - 15:00	Section 5b: Field Work and Analysis	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt

15:00 - 15:30	Coffee Break	
15:30 - 17:00	Section 5c: Presentation of Results	Dr. Maristela Do Nascimento Rocha U-RISE, UHasselt
17:00 - 18:00	Session Break at Apartelle (Preparation for Dinner/Special Meetings)	
18:00 - 19:00	Dinner at Guest House	
Day 6: May 7, 2023 (Sunday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 12:00	Ormoc City Tours	
12:00 - 13:00	Lunch	
13:00 - 17:00	Baybay City Tours	
17:00 - 18:00	Break at Apartelle (Preparation for Dinner)	
18:00 - 19:00	Dinner at Guest House	
WEEK 2: OBSERVATIONAL STUDIES AND CAUSAL INFERENCE		
Day 7: May 8, 2023 (Monday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 12:00	Session 6: A Basic Course on the Use of R (Coffee Break at 09:45 - 10:00)	Prof. Dr. Olivier Thas I-BioStat, UHasselt Prof. Dr. Thomas Neyens I-BioStat, UHasselt, KU Leuven
12:00 - 13:00	Lunch	
13:00 - 15:00	Continuation of Session 6 (Lecture/Workshop)	Prof. Dr. Olivier Thas I-BioStat, UHasselt Prof. Dr. Thomas Neyens I-BioStat, UHasselt, KU Leuven
15:00 - 15:30	Coffee Break	
15:30 - 17:00	Continuation of Session 6 (Lecture/Workshop)	Prof. Dr. Olivier Thas I-BioStat, UHasselt Prof. Dr. Thomas Neyens I-BioStat, UHasselt, KU Leuven
17:00 - 18:00	Session Break at Apartelle (Preparation for Dinner/Special Meetings)	
18:00 - 19:00	Dinner at Guest House	
Day 8: May 9, 2023 (Tuesday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 08:40	Recapitulation	Participant
08:40 - 12:00	Session 7: Observational vs. Experimental Studies (Coffee Break at 09:45 - 10:00)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
12:00 - 13:00	Lunch	
13:00 - 15:00	Continuation of Session 7 (Lecture/Workshop)	Prof. Dr. Olivier Thas I-BioStat, UHasselt

15:00 - 15:30	Coffee Break	
15:30 - 17:00	Continuation of Session 7 (Lecture/Workshop)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
17:00 - 18:00	Session Break at Apartelle (Preparation for Dinner/Special Meetings)	
18:00 - 19:00	Dinner at Guest House	
Day 9: May 10, 2023 (Wednesday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 08:40	Recapitulation	Participant
08:40 - 12:00	Session 8: Basics of Causal Inference (Coffee Break at 09:45 - 10:00)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
12:00 - 13:00	Lunch	
13:00 - 15:00	Continuation of Session 8 (Lecture/Workshop)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
15:00 - 15:30	Coffee Break	
15:30 - 17:00	Continuation of Session 8 (Lecture/Workshop)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
17:00 - 18:00	Session Break at Apartelle (Preparation for Dinner/Special Meetings)	
18:00 - 19:00	Dinner at Guest House	
Day 10: May 11, 2023 (Thursday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 08:40	Recapitulation	Participant
08:40 - 12:00	Session 9: Statistical Analysis - Part I (Coffee Break at 09:45 - 10:00)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
12:00 - 13:00	Lunch	
13:00 - 15:00	Continuation of Session 9 (Lecture/Workshop)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
15:00 - 15:30	Coffee Break	
15:30 - 17:00	Continuation of Session 9 (Lecture/Workshop)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
17:00 - 18:00	Session Break at Apartelle (Preparation for Dinner/Special Meetings)	
18:00 - 19:00	Dinner at Guest House	
Day 11: May 12, 2023 (Friday)		
07:00 - 08:00	Breakfast at Guest House	
08:00 - 08:15	Arrival of Participants and Checking of Attendance	Secretariat
08:15 - 08:25	Invocation	AVP
08:25 - 08:40	Recapitulation	Participant
08:40 - 12:00	Session 10: Statistical Analysis - Part II (Coffee Break at 09:45 - 10:00)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
12:00 - 13:00	Lunch	
13:00 - 16:00	Continuation of Session 10 (Lecture/Workshop) (Coffee Break at 15:00 - 15:30)	Prof. Dr. Olivier Thas I-BioStat, UHasselt
16:00 - 16:25	Presentation of Awards and Tokens to Resource Speakers and Participants	Dr. Edgardo E. Tulin VSU President

		Dr. Beatriz S. Belonias VP Academic Affairs
16:25 - 16:40	Closing Remarks	Dr. Ana Marquiza M. Quilicot Head, International Affairs Office
16:40 - 16:45	VSU Hymn	AVP
16:45 - 17:00	Photo Opportunity	UIMC
17:00 - 18:00	Session Break at Apartelle (Preparation for Dinner/Special Meetings)	
18:00 - 19:00	Dinner at Guest House	

Emcee: Mr. Raymund M. Igcasama

Venue: VSU RDE Hall