



13 February 2017

MEMORANDUM NO. 151

Series of 2017

T O: Dr. Policarpo N. Duavis

R E: Designation as In-Charge, Information and Publication Office, VSU Tolosa Campus

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean of VSU-Tolosa Campus, you are hereby designated In-Charge, Information and Publication Office, VSU Tolosa Campus effective immediately until December 31, 2017 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: VSU-Tolosa Campus
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OVPAF
OVPPRGEA
OVPRE
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Directors
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ODAHRD/PRPEO
IASO
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COA
Cash
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Records
File