



26 January 2021

**MEMORANDUM NO.** 55  
Series of 2021

**T O: Mr. Medardo C. Magdadaro, Jr.**

**R E: Appointment as QMS Resource Person for the Physical Plant Office**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby appointed as QMS Resource Person for the Physical Plant Office effective immediately until February 5, 2021. As a resource person, you will provide guidance to the PPO director and staff in addressing the OFIs called during the certification audit in February 2020 and the second internal quality audit from August to October 2020.

For your services, you will receive an honorarium of FIVE THOUSAND PESOS (Php5,000.00) upon completion of your program of work and the submission of completion report.

  
**EDGARDO E. TULIN,**  
President