

## Visayas State University

Visca, Baybay, Leyte 6521-A **Philippines** 

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Office of the President

3 January 2011

MEMORANDUM NO. 57

Series of 2011

T O: Dr. Wolfreda T. Alesna

R E: Designation as Assistant to the President for Information and

Communication

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Assistant to the President for Information and Communication effective January 1, 2011 until December 31, 2011 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

**OVPAA** CC:

**OVPAF** 

JOSE L. BACUSMO

**OVPPRG** 

**OVPRE** 

OUS

Deans

**Directors** ODF/Budget

**ODA** 

Information Office

Cash IASO

**HRMDO** 

Accounting

COA

Records

File