

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

OFFICE OF THE PRESIDENT

June 20, 1995

MEMORANDUM NO. 76
Series of 1995

T O: Prof. Prudencio Q. Marquez

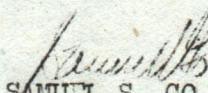
SUBJECT: Designation as Officer-in-Charge

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective June 21, 1995 until the return of the undersigned or until the return of Dr. Vicente A. Quiton from official travel.

I will be attending the PASUC National Work-Conference on Enhancing Quality of Higher Education for Management Officers, Faculty and Administration Representatives and the training on Strategic Planning and Scenario Building for SUC Heads and VPs as well as meet with DECS Secretary R. T. Gloria in Tacloban and Metro Manila, respectively.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your regular duties and responsibilities as Director of LUAPC. However, matters which are policy determining should be brought to the attention of the undersigned.

Please be guided accordingly.


SAMUEL S. GO
President

cc: Dept./Office/Center Heads
COA
Records