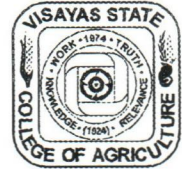


# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



1 August 2000

## MEMORANDUM NO. 147

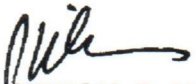
Series of 2000

T O: Dr. Perla M. Tan - Chairperson  
Dr. Monina M. Escalada - Member  
Dr. Dolores L. Alcober - Member  
Dr. Tomas J. Fernandez, Jr. - Member  
Dr. Salome B. Bulayog - Member  
Dr. Remberto A. Patindol - Member

R E: Formation of the College Instructional Materials  
Review Committee (CIMRC)

With Dr. Perla M. Tan as Chairperson, you are hereby designated as Members of the College Instructional Material Review Committee (CIMRC) that will review instructional materials submitted by the faculty members with regard to format, style and grammar before final printing and reproduction effective August 1, 2000 until July 31, 2003 or until revoked by higher authorities. The instructional materials (syllabi, modules, study guides, laboratory manuals, etc.) should be reviewed first by the Department-based IMRC before submission to the Director of Instruction for endorsement to the CIMRC.

Please be guided accordingly.

  
PACIENCIA P. MILAN  
President

cc: Dr. M. K. Palomar  
Dr. R. G. Escalada  
Dept. Heads  
Records  
File