

Visayas State University

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Office of the President

2 July 2012

MEMORANDUM NO. 187

Series of 2012

T O: Dr. Gavino E. Romero, Jr.

R E: Designation as Head, Administration and Finance, VSU-Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents and upon the recommendation of Prof. Felipe Q. Albeos, you are hereby designated Head, Administration and Finance, VSU — Villaba Campus effective immediately until May 31, 2013 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

cc:

Dr. Felipe Q. Albeos

VSU-Villaba Campus

OVPI

OVPAF

OVPPRG

OVPRE

OUS

ODA

ODF

COA

HRMDO

Accounting

Cash

Records

File