

VISAYAS STATE UNIVERSITY

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Office of the President

02 March 2015

MEMORANDUM NO. 34 Series of 2015

T O: Mr. Remegio M. Sanico

R E: Designation as Head of the Heavy Equipment and Light Vehicle

Maintenance Unit (HELVMU) and Dispatcher of the University Vehicles

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby reappointed as Head of the *Heavy Equipment and Light Vehicle Maintenance Unit* (HELVMU) and as Dispatcher of University Vehicles under the General Services Division effective 02 March 2015 until 31 December 2015, unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

For your information and guidance.

JOSE L. BACUSMO President

OVPAF

OVPPRGEA

OVPRE ODAHRD

GSD

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Deans

ODFMD/Budget

Cash

IASO

Accounting

COA

Records

File