

Visayas State University

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Office of the President

17 August 2012

MEMORANDUM NO. 233 Series of 2012

T O: Dr. Oscar B. Posas

R E: Designation as Officer-In-Charge, Visayas State University

In view of my travel to Cebu City, you are hereby designated Officer-In-Charge of the Visayas State University on August 18-22, 2012 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

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COSE/L. BACUS

cc: OVPI

OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors Accounting

Cash

COA

IASO

ODAHRD/PRPEO

FMO/Budget

Records

File