



Visayas State University

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Office of the President

25 June 2013

MEMORANDUM NO. 177

Series of 2013

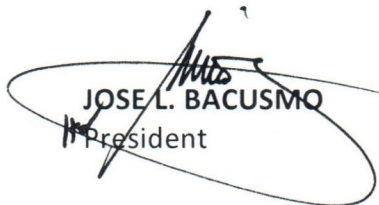
T O: Ms. Clea Anne V. Corsiga

R E: Designation as Head, Office of Research and Extension, VSU-Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents and upon the recommendation of Dr. Felipe Q. Albeos, you are hereby designated Head, Office of Research and Extension, VSU – Villaba Campus vice Ms. Daisy Capon who is on study leave, effective immediately to May 31, 2014 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: Dr. Felipe Q. Albeos
VSU-Villaba Campus
OVPI
OVPAF
OVPPRG
OVPRE
OUS
ODAHRD/PRPEO
ODF
COA
Accounting
Cash
Records
File



VISAYAS STATE UNIVERSITY – Villaba
Villaba, Leyte, 6537, Philippines

Office of the Dean

June 10, 2013

DR. JOSE L. BACUSMO
University President
Visayas State University
ViSCA, Baybay, Leyte

Thru: Dr. Lualhati M. Noriel
Officer-in-charge
Vice President for Instruction
Visayas State University
ViSCA, Baybay, Leyte

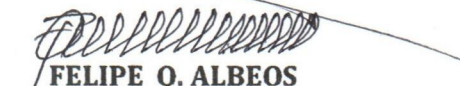
Sir:

I have the honor to request approval of Ms. Clea Anne V. Corsiga as the newly designated Head, Office of the Research and Extension in lieu of Ms. Daisy Capon, who is on study leave at Central Luzon State University and Ms. Jessica Duallo as designated Coordinator, Research and Extension, Agricultural Science effective June 1, 2013 to May 31, 2014.

Hoping for your kind consideration on this regard.

Thank you and more power.

Very truly yours,


FELIPE Q. ALBEOS
Dean

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