

Office of the President

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10 September 2019

MEMORANDUM NO. Series of 2019

T O: Mr. Dexter A. Oberes

R E: Designation as In-Charge, Records Office, VSU Tolosa Campus

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Dean of VSU-Tolosa Campus, you are hereby designated as In-Charge, Records Office, VSU Tolosa Campus effective immediately until December 31, 2019 or unless sooner revoked or terminated by higher authorities.

As such, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

President

VSU-Tolosa Campus CC:

OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting

COA

Cash

Registrar

Records

File

Vision: A globally petitive university for science, technology, and environmental conservation.

Mission: Development of a highly company to human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.