

## Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

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Office of the President

30 June 2016

T O: Dr. Beatriz S. Belonias

R E: Designation as Caretaker, Visayas State University

In view of my trip to Ormoc City, you are hereby designated Caretaker of the Visayas State University on July 4, 2016 or until my return.

As Caretaker, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

DANIEL M. TUDTUD, JR.

F WUniversity/Board Secretary,

VP for Planning, Resource Generation and External Affairs and Officer-in-Charge

cc:

**OVPAF** 

OVPI

OVPPRGEA

OVPRE

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Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File