

February 6, 1991

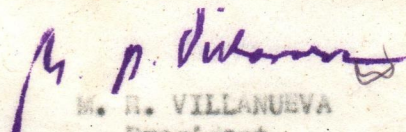
MEMORANDUM NO. 19
Series of 1991

T O: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

In connection with my official trip to Tacloban City to attend the LSBDA Board Meeting, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective February 7, 1991 until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Research & Extension.


M. R. VILLANUEVA
President

cc: Budget
CCA
Personnel
Accounting
Records ✓
OVPA
OVPA