



6 September 2019

MEMORANDUM NO. 341
Series of 2019

T O: Ms. Gracielle Dawn Gamotin

R E: Designation as Secretary of the Department of Business and Management (DBM)

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Department Head, you are hereby designated Department Secretary of the Department of Business Management (DBM) effective immediately until December 31, 2019 or unless sooner revoked or terminated by higher authorities.

Kindly coordinate with the Department Head regarding this assignment.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: OVPI
OVPAF
OVPPRGEA
OVPRE
OUS
DBM
CME
Registrar
Accounting
Deans
Directors
ODAHRD/PRPEO
FMO/Budget
Records
File