



MEMORANDUM NO. 345

Series of 2024

TO: **Dr. Arturo E. Pasa**

RE: Relief from Designation as Director, Regional Climate Change Research &

Development Center and Smooth Facilitation of the Turnover of Pertinent Documents, Accomplishment Reports, and Duties and Responsibilities

Inherent to the Office

FROM: **DR. PROSE IVY. G YEPES**

University President

DATE: **May 3, 2024**

I wish to convey my sincere gratitude for the valuable services you have extended and for the knowledge, competence, and skills you have shared and contributed to the office and to the university as the Vice President for Research, Extension and Innovation.

In view of the significant appointment of **Dr. Dennis P. Peque** as the **new Director of Regional Climate Change Research & Development Center**, you are hereby relieved from your designation as such **effective May 6, 2024**.

Moreover, you are requested to facilitate a smooth and proper turnover of pertinent documents, accomplishment reports, and duties and responsibilities inherent to the office the soonest time possible.

For your information and usual compliance.

